

## **Open House Showcases Video Conferencing Services**

The Information Services (IS) staff is conducting an open house to demonstrate the capabilities of the Video Conference equipment and network. KDHE staff that have already taken advantage of this service have discovered that it can be a useful tool to communicate with staff who are out in the field without requiring them to drive to Topeka or other locations to have meetings.

With some advance notice, IS can set up a Video Conference with all 6 District Offices, the Forbes Lab, approximately 60 Medical Centers and Health Facilities throughout the state, and to facilities outside of Kansas including CDC and even to worldwide locations.

The times for the open house are April 13 from 9:00 - 11:30 a.m. and April 15 from 1:30 - 4:00 p.m. These demonstrations will be in Conference Room B in the IS area in room 010. No registration is required

When requesting a Videoconference, IS will ask questions similar to the list below in order to determine the best type of Video Conference Service. IS staff will explain these in more detail during the open house to better educate and demonstrate the capabilities of this technology.

### **Videoconference 101 Q&A:**

- The date, start time and end time of the conference
- Locations participating in the conference
- Whether a www site will be viewed during the conference
- Whether PC data will be shown in the conference
- Whether you wish the sites to view a selected commercial television program
- Whether you wish the sites to view a selected satellite program
- Do you wish the program to be recorded?
- Do you wish to present a VCR taped recording?
- What will be the presentation format? Voice Activated, Continuous Presence or Single View.
- Do you wish a site that has only a telephone to be added to the conference?
- Do you require an overhead projector?
- If the site is not known to KDHE personnel, provide a videoconference technical Point-of-Contact (POC) at that site.